

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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September 25, 2018

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Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following items:

Numbers 5725 and 5726

**RESOLUTION No. 5725**

Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW REVENUE CONTRACTS**

No New Revenue Contracts

**NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
United Way of the Columbia Willamette	7/1/18 through 9/30/19	Intergovernmental Agreement / Revenue IGA/R 66789	Contractor provides funding for Preschool Promise program for 60 children at Faubion School.	\$716,365	Y. Curtis Fund 205 Dept. 9999 Grant G1773
State of Oregon, Business Oregon Infrastructure Authority	9/30/18 through 9/30/20	Intergovernmental Agreement / Revenue IGA/R 66820	Grant funding for seismic rehabilitation at Hayhurst School.	\$2,500,000	C. Hertz Fund 438 Dept. 5597 Project J0333

**AMENDMENTS TO EXISTING REVENUE CONTRACTS**

No Amendments to Existing Revenue Contracts

**RESOLUTION No. 5726**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Identity Automation	9/26/18 through 9/18/21 Option to renew for two additional one-year terms through 9/18/23	Software SW 66759	District-wide Identity and Access Management services for account provisioning, deprovisioning, and employee self-service for password resets.  RFP 2018-2435	Original Term: \$733,325 Total Term if renewed: \$1,222,209	C. Hertz Fund Varies Dept. 5581
Todd Hess Building Co.	9/26/18 through 12/31/19	Construction C 66686	Window replacements at Vestal.  ITB-C 2018-2400	\$365,555	C. Hertz Fund 438 Dept. 5597 Project J0316
Stoel Rives LLP	9/26/18 through 6/30/19	Legal Services LS 66866	Legal advice on employment and other matters.  Direct Negotiation PPS-46-0525(3)	\$350,000	L. Large Fund 101 Dept. 5460
Self Enhancement Inc.	9/26/18 through 6/30/19	Personal Services PS 66882	Contractor will provide participating students enrolled at Jefferson with support and advocacy services.  Direct Negotiation PPS-46-0525(4)	\$1,399,825	G. Guerrero Fund 101 Dept. 5431
Latino Network	9/26/18 through 6/30/19 Option to renew for four additional one-year periods through 6/30/23	Personal Services PS 66886	Contractor will provide Colegio de Padres/Parent College program in a series of bi-monthly workshop sessions to proactively address student discipline, various student supports, and reinforce a college-going culture.  RFP 2016-2199	Original Term: \$156,131 Total Term if renewed: \$780,655	G. Guerrero Fund 101 Dept. 5431

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
David Douglas School District	7/1/18 through 6/30/19	Intergovernmental Agreement IGA 66844	Columbia Regional Program and DDSD will partner to deliver regional services to eligible individuals with Autism Spectrum Disorder.	\$208,884	Y. Curtis Fund 205 Dept. 5433 Grant G1700
David Douglas School District (on behalf of Multnomah Early Childhood Program)	7/1/18 through 6/30/19	Intergovernmental Agreement IGA 66845	Columbia Regional Program and DDSD will partner to deliver regional services to eligible individuals with Autism Spectrum Disorder.	\$253,380	Y. Curtis Fund 205 Dept. 5433 Grant G1700

**AMENDMENTS TO EXISTING CONTRACTS**

<b>Contractor</b>	<b>Contract Amendment Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Total</b>	<b>Responsible Administrator, Funding Source</b>
Brown & Brown of Oregon, Inc.	9/26/18 through 12/31/19	Personal Services PS 60804 Amendment 1	Amendment to fund 18-19 agency fee, fund potential work on new OCIP plan for April 2019, and separate broker contract anniversary from policy expiration dates.  Direct Negotiation PPS-46-0525(3)	\$190,524 \$952,619	L. Large Fund 101 Dept. 5540

Other Matters Requiring Board Approval

The Superintendent RECOMMENDS adoption of the following items:

Numbers 5727 through 5731

**RESOLUTION No. 5727**

Resolution Proclaiming the Celebration of National Hispanic Heritage Month in Portland Public Schools

**RECITALS**

- A. Hispanic Heritage Week, which began in 1968 under President Lyndon Johnson, was expanded to National Hispanic Heritage Month by President Ronald Reagan and enacted into law in 1988 to cover a 30-day period starting on September 15, the day which represents the anniversary of independence for five Latin American countries;
- B. No matter the term one chooses to use, whether it be Hispanic, Latino, Latinx or Chicano/a, we speak of people whose history is rich with those who positively influence and enrich our nation, our society, our region, our state, and our schools through their entrepreneurship, commitment to community service, deep value of justice and liberty, and social and cultural life;
- C. Hispanic and Latinos have made profound contributions and continue to make advances in education, medicine, art, culture, and public service and been a consistent and vital influence in our nation's growth and prosperity;
- D. More than sixteen percent of enrolled students in the Portland Public Schools are Hispanic and/or Latino;
- E. Over eight percent of our Hispanic and/or Latino employees contribute to the accomplishment of PPS's mission;
- F. Understanding Hispanic/Latino history is an important part of celebrating Hispanic Heritage Month;
- G. Portland Public Schools has a Racial Education Equity Policy that states our commitment to affirmatively overcome the educational barriers that have resulted in a persistent, unacceptable achievement gap for students of color and to give each student the opportunity and support to meet his or her highest potential;
- H. Closing opportunity gaps while raising achievement for all students is the top priority of the Board of Education, the Superintendent and all district staff;
- I. The Portland Public Schools Board of Education believes each and every student is to be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs and values within a school community.

**RESOLUTION**

- 1. The Portland Public Schools Board of Education hereby promotes September 15th through October 15<sup>th</sup> as Hispanic Heritage Month and encourages staff, students, and community to observe, recognize, and celebrate the culture, heritage, and economic contributions of Hispanics to our Oregon and the United States through culturally relevant activity, and to learn from the past and understand the experiences that have shaped the United States.
- 2. The Superintendent or his designee shall work with all schools in the district to recognize Hispanic Heritage Month through culturally relevant lessons and activities.

**RESOLUTION No. 5728**

Kellogg Middle School Project: Exemption from Competitive Bidding and Authorization for Use of a Two-Step (Request for Qualifications followed by Invitation to Bid) Alternative Contracting Method

**RECITALS**

- A. The Board of Directors of Portland Public Schools ("District") is the Local Public Contract Review Board ("Board") pursuant to ORS 279A.060.
- B. ORS 279C.335(2) authorizes the Board to exempt certain public contracts or classes of contracts from the standard competitive bidding process otherwise required by the Public Contracting Code and Rules upon certain findings.
- C. In a duly and legally held election on May 16, 2017, general obligation bonds were approved by a majority of the qualified voters of Portland Public Schools voting at the election ("2017 Capital Improvement Bonds").
- D. The District intends to complete the Kellogg Middle School Public Improvement Project ("Kellogg Middle School Project") as part of the 2017 Capital Improvement Bond work.
- E. Staff has determined that use of the Two-Step (Request for Qualifications followed by Invitation to Bid) alternative contracting method is the preferred method of delivery for the complex Kellogg Middle School Project. This determination is supported by draft Findings of Fact ("Draft Findings") presented to the Board pursuant to ORS 279C.335.
- F. These Draft Findings specify the cost savings and design, scheduling, operational, safety, and logistical advantages gained through use of the Two-Step process.
- G. On September 11, 2018, the District issued a public notice in the Business Tribune announcing the District's intent to utilize the Two-Step alternative contracting method for the Kellogg Middle School Project. The notice was issued in compliance with ORS 279C.335 and the PPS Public Contracting Rules. The Draft Findings were made available for public review and comment on the date of publication.
- H. The Board held a public hearing on the Draft Findings on September 25, 2018.
- I. The Superintendent recommends approval of the exemption from competitive bidding and approval of the Two-Step (Request for Qualifications followed by Invitation to Bid) alternative contracting method for solicitation and completion of the Kellogg Middle School Project.

**RESOLUTION**

- 1. The Board hereby adopts the Draft Findings in support of use of the Two-Step alternative contracting method for the Kellogg Middle School Project ("Findings").
- 2. The Board hereby exempts the Kellogg Middle School Project from competitive bidding requirements as provided in ORS 279C.335 and PPS Public Contracting Rules PPS-49-0145 and PPS-49-0600 through PPS-49-0690. The exemption is based upon the Findings pursuant to ORS 279C.335(2).
- 3. Pursuant to these Findings and decision, the Superintendent or his designee is hereby authorized to conduct a Two-Step alternative contracting process for the Kellogg Middle School Project.

*C. Hertz*



**RESOLUTION No. 5729**

Benson Polytechnic High School Modernization Project: Exemption from Competitive Bidding and Authorization for Use of a Construction Manager/ General Contractor Alternative Contracting Method

**RECITALS**

- A. The Board of Directors of Portland Public Schools ("District") is the Local Public Contract Review Board ("Board") pursuant to ORS 279A.060.
- B. ORS 279C.335(2) authorizes the Board to exempt certain public contracts or classes of contracts from the standard competitive bidding process otherwise required by the Public Contracting Code and Rules upon certain findings.
- C. In a duly and legally held election on May 16, 2017, general obligation bonds were approved by a majority of the qualified voters of Portland Public Schools voting at the election ("2017 Capital Improvement Bonds").
- D. The District intends to begin the Benson Polytechnic High School Modernization Public Improvement Project ("Benson Modernization Project") as part of the 2017 Capital Improvement Bond work.
- E. Staff has determined that use of the Construction Manager/ General Contractor ("CM/GC") alternative contracting method is the preferred method of delivery for the complex Benson Modernization Project. This determination is supported by draft Findings of Fact ("Draft Findings") presented to the Board pursuant to ORS 279C.335.
- F. These Draft Findings specify the cost savings and design, scheduling, operational, safety, and logistical advantages gained through use of the CM/GC contracting method.
- G. On September 11, 2018, the District issued a public notice in the Business Tribune announcing the District's intent to utilize the CM/GC alternative contracting method for the Benson Modernization Project. The notice was issued in compliance with ORS 279C.335 and the PPS Public Contracting Rules. The Draft Findings were made available for public review and comment on the date of publication.
- H. The Board held a public hearing on the Draft Findings on September 25, 2018.
- I. The Superintendent recommends approval of the exemption from Competitive Bidding and approval of the CM/GC alternative contracting method for solicitation and completion of the Benson Modernization Project.

**RESOLUTION**

- 1. The Board hereby adopts the Draft Findings in support of use of the CM/GC alternative contracting method for the Benson Modernization Project ("Findings").
- 2. The Board hereby exempts the Benson Modernization Project from competitive bidding requirements as provided in ORS 279C.335 and PPS Public Contracting Rules PPS-49-0145 and PPS-49-0600 through PPS-49-0690. The exemption is based upon the Findings pursuant to ORS 279C.335(2).
- 3. Pursuant to these Findings and decision, the Superintendent or his designee is hereby authorized to conduct a CM/GC alternative contracting process for the Benson Modernization Project.

*C. Hertz*

**RESOLUTION No. 5730**

Authorization for Off-Campus Activities

**RECITAL**

Portland Public Schools (“District”) Policy 6.50.010-P (“Off-Campus Activities”) requires the Board of Education (“Board”) consent to student out-of-state travel.

**RESOLUTION**

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

**AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES**

<b>Date(s)</b>	<b>School, Course, and Number of Students</b>	<b>Purpose of Travel</b>	<b>Travel Destination</b>	<b>Estimated Cost</b>
9/28-9/30, 2018	Lincoln High School Choir, 40 students	Choir Retreat	Lewis River Campground	\$100 per student
9/28-/29, 2018	Lincoln High School Cross Country 19 students	Prepare for State Meet	Stanford Invitational, San Jose, CA	\$180 per student
9/26/18	Mt. Tabor Middle School 7 <sup>th</sup> Grade Science 144 students	Learn about 1980 Mt. St. Helens Eruption	Johnston Ridge Observatory	\$25 per student
9/27/18	Mt. Tabor Middle School 7 <sup>th</sup> Grade Integrated Science 60 students	Education on eruption causes and consequences: Mt. St. Helens	Mt. St. Helens National Monument	\$25 per student
9/27/18	Mt. Tabor Middle School 7 <sup>th</sup> Grade Science 30 students	Learn about the 1980 Mt. St. Helens Eruption and impact on the environment	Mt. St. Helens	\$25-\$26 per student

**RESOLUTION No. 5731**

Minutes

The following minutes are offered for adoption:

September 4, 2018